

ATTACHMENT C

INQUIRY DOCUMENTS

Commission Papers

1. As part of its procedures, the Commission issued three Discussion Papers during the inquiry. They were:

Discussion Paper CGC96/8 Norfolk Island Financial and Administrative Capacity;

Discussion Paper CGC97/1 Annotated Agenda for the Norfolk Island Conference, May 1997; and

Discussion Paper CGC 97/2 Draft Report on Norfolk Island, June 1997.

2. The Inquiry was advertised in *The Norfolk Islander* and on the local radio service prior to and during each visit. Details of those advertisements are contained in Attachment B.

Documents Received

3. **Submissions.** During the inquiry, the Commission received submissions from the Department of the Environment, Sport and Territories, the Norfolk Island Government and many other interested parties. The written submissions received and the identification numbers allocated to them are listed below. Except for those identified as being confidential, the submissions are public documents and are available in the Commission's library for research purposes.

Submission Number

- NI97/EST/1 Submission by Environment Australia, Parks Australia, 5 March 1997.
- NI97/EST/2 Submission by the Department of the Environment Sport and Territories, 19 March 1997.
- NI97/EST/3 Supplementary Submission by the Department of the Environment, Sport and Territories, 23 May 1997 (plus Addendum dated 2 June 1997).
- NI97/EST/4 Submission by Department of the Environment Sport and Territories - Information relating to legislation applying to Norfolk Island, 30 June 1997.
- NI97/EST/5 Submission from the Office of the Administrator, Norfolk Island: Details from the Australian Fisheries Management Authority, 15 July 1997.
- NI97/EST/6 Submission by Environment Australia, Parks Australia, 21 July 1997.
- NI97/EST/7 Submission by Department of the Environment Sport and Territories: Additional Information from Pacific Territories Section, 18 July 1997
- NI97/EST/8 Submission by Department of the Environment Sport and Territories: Additional Background Information, 23 July 1997 (Confidential).
- NI97/NIG/1 Submission by the Norfolk Island Central School, 27 February 1997.
- NI97/NIG/2 Submission of the Norfolk Island Government to the Commonwealth Grants Commission Inquiry into the Financial and Administrative Capacity of Norfolk Island, 11 April 1997.
- NI97/NIG/3 Norfolk Island Government Supplementary Submission, 28 May 1997.
- NI97/NIG/4 Submission by Mr Ric Ion-Robinson, Executive Member, Norfolk Island Legislative Assembly, 4 July 1997.
- NI97/NIG/5 Submission by Norfolk Island Government: Comments on the Draft Report, 27 June 1997.
- NI97/NIG/6 Submission by Norfolk Island Government: Import Statistics 1995-96, 14 July 1997.
- NI97/OTH/1 Submission by The Norfolk Island Amateur Sports Association, 15 February 1997.
- NI97/OTH/2 Submission by Quota Club of Norfolk Island, 24 February 1997.
- NI97/OTH/3 Submission by the Community Arts Society of Norfolk Island, 21 February 1997.

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- 21 February 1997.
- NI97/OTH/4 Submission by The Association of Norfolk Islanders, 26 February 1997 (Part Confidential).
- NI97/OTH/5 Submission by Mrs Carol Jackson, 21 February 1997.
- NI97/OTH/6 Submission from Mrs Dale Hogden, 5 February 1997.
- NI97/OTH/7 Submission by Mr Geoff Bennett: Norfolk Island Financial and Administrative Capacity, February 1997.
- NI97/OTH/8 Submission by Norfolk Island Conservation Society: Norfolk Island Financial and Administrative Capacity - Environment Considerations, 25 February 1997.
- NI97/OTH/9 Submission by Mrs Merval Hoare: Norfolk Island Financial and Administrative Capacity, 26 February 1997.
- NI97/OTH/10 Submission by Messrs Gerald Goudie and Graeme Woolley, 6 February 1997.
- NI97/OTH/11 Submission by Ms Chloe Nicholas, 13 May 1997.
- NI97/OTH/12 Submission by Mr Ernie Friend, 13 May 1997.
- NI97/OTH/13 Submission by Ms Pauline Butler, 13 May 1997.
- NI97/OTH/14 Submission by Ms Sue Pearson, 13 May 1997 (Confidential).
- NI97/OTH/15 Additional Submission by The Association of Norfolk Islanders, 8 May 1997 (Part Confidential).
- NI97/OTH/16 Submission by the Norfolk Island Rescue Squad Incorporated, 9 May 1997.
- NI97/OTH/17 Supplementary Submission by Mrs Carol Jackson (Confidential), 13 May 1997.
- NI97/OTH/18 Submission by Mr R. A. and P. M. Cavill, 12 May 1997.
- NI97/OTH/19 Submission by Ms Nadia Lozzi-Cuthbertson, 11 May 1997.
- NI97/OTH/20 Submission by Mr Ian Anderson, 21 May 1997.
- NI97/OTH/21 Supplementary Submission by Mr Geoff Bennett, 22 May 1997.
- NI97/OTH/22 Submission by Ms Alice Buffett, 23 and 26 May 1997 (Confidential).
- NI97/OTH/23 Submission by Ms Denise Quintal-Ingleton, 23 and 26 May 1997 (Confidential).

- (Confidential).
- NI97/OTH/24 Submission by Mr D Greenwood, 26 May 1997 (Confidential).
- NI97/OTH/25 Number not used.
- NI97/OTH/26 Submission by Ms Nina Stanton, Curator/Director, Norfolk Island Museum, 22 May 1997 (Confidential).
- NI97/OTH/27 Number not used.
- NI97/OTH/28 Submission by Mrs Sheila Grimshaw, 23 May 1997.
- NI97/OTH/29 Submission by the Norfolk Island Chamber of Commerce, 22 May 1997.
- NI97/OTH/30 Number not used.
- NI97/OTH/31 Submission by Mr John Adams, 3 July 1997 (Confidential).
- NI97/OTH/32 Submission by St John Ambulance of Australia, Norfolk Island Division, 8 July 1997.
- NI97/OTH/33 Submission by Norfolk Amateur Theatrical Society Inc., 2 July 1997.
- NI97/OTH/34 Submission by Mr Ernie Friend: Comments on the Draft Report, 28 June 1997.
- NI97/OTH/35 Submission by Mr Chris Buffett: Horticultural Opportunities, 30 June 1997.
- NI97/OTH/36 Submission by Mr Ron Nobbs, 3 July 1997.
- NI97/OTH/37 Submission by Ms Sue Pearson: Comments on the Draft Report, 2 July 1997 (Part Confidential).
- NI97/OTH/38 Submission by Mrs Sheila Grimshaw, 6 July 1997.
- NI97/OTH/39 Submission by Norfolk Island Conservation Society, 3 July 1997.
- NI97/OTH/40 Additional Submission by Mr Ernie Friend, 15 July 1997.
- NI97/OTH/41 Additional Submission from Mr Geoff Bennett, 15 and 16 July 1997.
- NI97/OTH/42 Submission by the Australian Conservation Foundation on Draft Report on Norfolk Island, 21 July 1997.
- NI97/OTH/43 Submission by Mr Lester Semple: Comments on the Draft Report regarding Waste Management, 16 July 1997 (Confidential).

4. **Supporting Documents.** A number of documents were used by the Commission as background material during the inquiry. These documents, listed below, are available for research purposes in either the Commission's library or the library of the Department of the Environment Sport and Territories.

Document Number

1. *Norfolk Island Act 1979.*
2. Norfolk Island 1991-1992 Report. Administration of Norfolk Island 1992.
3. Norfolk Island 1992-1993 Report. Administration of Norfolk Island 1993.
4. Norfolk Island 1993-1994 Report. Administration of Norfolk Island 1995.
5. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1988.
6. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1990.
7. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1992.
8. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1993.
9. The Administration of Norfolk Island. Revenue Fund. Revenue and Expenditure Estimates. 4th Draft. Budget Proposals for 1993-1994. For Approval and Endorsement by the Norfolk Island legislative Assembly. June 1993
10. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1995.
11. The Administration of Norfolk Island. Financial Statements. Year Ended 30 June 1996.
12. Administration of Norfolk Island. Summarised Consolidated Income and Expenditure Statements. Period 1987-1996.
13. Tourist Bureau. Financial Statement. Year Ending 30 June 1996.
14. The Norfolk Island Hospital. Strategic Plan. 1996-1999.
15. The Norfolk Island Hospital. Norfolk Island Hospital Enterprise. Annual Report 1995-1996.

16. Norfolk Island Household Expenditure Survey 1995. Conducted on behalf of the Department of the Environment, Sport and Territories by the Australian Bureau of Statistics.
17. Administration of Norfolk Island. Census of Population and Housing - 6 August 1991. Statistical Report on Characteristics of Population and Dwellings. Prepared under instructions from the Norfolk Island Government by S. P. Mathews, Statistician for the Census.
18. Collection of pamphlets from various organisations and the Norfolk Island Legal Aid Scheme, Norfolk Island Healthcare Scheme and Norfolk Island Health Insurance Plan.
19. A guide to the Norfolk Island Retail Price Index. Government of Norfolk Island, 1983.
20. Norfolk Island Pension Entitlements Summary (as at December 1996).
21. E. Howard, Who Governs Norfolk Island? - Who Has What Powers? Norfolk Island, 1995.
22. Draft Norfolk Island Plan, January 1997. The Statutory Plan prepared under the Planning Act 1996 incorporating a Planning Report and Draft Planning (Subdivision) Code. National Capital Authority.
23. Financial Institutions and Taxes on Norfolk Island (as at April 1992).
24. Report of the Norfolk Island Land Review Working Group, May 1995.
25. Report of the Royal Commission into matters relating to Norfolk Island, October 1976 (Nimmo Report).
26. Report of the Joint Standing Committee on the National Capital and External Territories, Delivering the Goods, Australian Government Publishing Service, Canberra, February 1995.
27. Report of the House of Representatives Standing Committee on Legal and Constitutional Affairs, Islands in the Sun - The Legal Regimes of Australia's External Territories and the Jervis Bay Territory, Australian Government Publishing Service, Canberra, March 1991.
28. M. L. Treadgold, Bounteous Bestowal - The Economic History of Norfolk Island, Pacific Research Monograph No.18, Australian National University Centre for Development Studies, Canberra, 1988.
29. Final Environmental Impact Statement - Upgrading of Norfolk Island Airport to Medium Jet Standard. Department of Transport, June 1980.

30. Draft Environmental Impact Statement - Norfolk Island. Proposed Introduction of Limited B737-200 Regular Passenger Transport Services and B727-100 Freight Operations. February 1984.
31. Supplement to Draft Environment Impact Statement - Norfolk Island. Proposed Introduction of Limited B737-200 Regular Passenger Transport Services and B727-100 Freight Operations. February 1984.
32. Parliamentary Standing Committee on Public Works, Report relating to Norfolk Island Aerodrome Upgrading of Facilities (twelfth Report of 1980). Australian Government Publishing Service, Canberra, 1980.
33. Industries Assistance Commission Report - Passengers Concessions (6 November 1985), Australian Government Publishing Service, Canberra, 1985.
34. Submission of the Norfolk Island Government to the House of Representatives Standing Committee on Legal and Constitutional Affairs - Inquiry into the Legal Regimes of Australia's External Territories.
35. PPK Consultants Pty Ltd, Report on a Preliminary Investigation for the Provision of Harbour Facilities for Norfolk Island. February 1993.
36. Community Change Consultants Pty. Ltd., Winkfield Pty. Ltd. and United Consultants on behalf of Unimelb Ltd., Waste Minimisation Strategies Norfolk Island, August, 1994.
37. Wilton & Bell, Dobbie & Partners Consulting Engineers, Territory of Norfolk Island - Report on Development of Harbour Facilities on Norfolk Island. April 1970.
38. Environmental Impact Statement - Upgrading of Norfolk Island Airport to Jet Standard (May 1975). Department of the Capital Territory, Canberra 1975.
39. A Submission to The Industries Assistance Commission Inquiry into Passenger Concessions, April 1985. P. A. Page, Minister for Tourism and Lands, Norfolk Island.
40. Norfolk Island. Census of Population and Housing. 6 August, 1996.
41. Australian National Audit Office. Asset Management. Audit Report No. 27. 1995-96.
42. A Visitor's Booklet to Norfolk Island. 13th Edition. November 1996-March 1997.
43. Merval Hoare, The Discovery of Norfolk Island, Australia Government Publishing Service, Canberra, 1974.

44. Draft Plan of Management. Mount Pitt Reserve and Norfolk Island Botanic Garden. Australian National Parks and Wildlife Service, Canberra, 1982.
45. Map of Sewerage System. National Capital Authority.
46. The Past, Present and Future Population of Norfolk Island. Report of the Norfolk Island Legislative Assembly Select Committee on Population, March 1987.
47. Report of the Norfolk Island Land Review Working Group. May 1995.
48. Society of Pitcairn Descendants, A Political History of the Pitcairn People in Norfolk Island from 1856 to 1996. In Brief, and in Chronological Order, Greenway Press, Norfolk Island, 1996.
49. R. Shepherd, Standard & Poors, Trends in Credit Quality of Australian States, 3 March 1997.
50. Norfolk Island Traffic Handbook, Const. C McDevitt.
51. Department of Social Security, Information Handbook. A Guide to Payments and Services, 1997.
52. Access Economics, Norfolk Island: Recent Economic Performance, Present Situation, and Future Economic Viability. Is there A Case for Change?
53. A Brief for the Eighth Legislative Assembly on the Financial Process. Administration of Norfolk Island.
54. Number not used.
55. Norfolk Island Government Tourist Bureau. Marketing Strategy Progress Report, September 1996.
56. Merval Hoare, The Winds of Change - Norfolk Island 1950-1982, Institute of Pacific Studies, University of the South Pacific, Fiji, 1983.
57. Strategic Plan Philatelic Products, Foenkaad and Fiskal Kaad 1995-2001. 23 March 1995. Final Draft. Asia Pacific Philatelic Development Pty. Ltd., Kingston, ACT.
58. The Norfolk Islander – Various Editions, 1996-97.
59. Department of the Environment Sport and Territories Minute re: Interactive Home Gambling. 26 June 1997 (In-Confidence).
60. W. Ahern, Norfolk Island Government Report on Establishment of an Offshore Finance Centre (OFC) on Norfolk Island, 18 June 1997.
61. Norfolk Island Provident Account Ordinance 1958.

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62. Exposure Draft of Norfolk Island Public Service Bill 1997, 3 April 1997.
63. Norfolk Island Plan. The Statutory Plan prepared under the Planning Act 1996, 23 April 1997.
64. J.S. Turner, C.N. Smithers and R.D. Hoogland, *The Conservation of Norfolk Island*, Reprint, 1975.
65. *A Conservation Strategy for Norfolk Island*. Norfolk Island Conservation Society. September 1988.
66. *The Administration of Norfolk Island Business Enterprises Budget Proposals 1991/92*, 3rd Draft.
67. Norfolk Island, ABS, *Household Expenditure Survey*, 1995.
68. Norfolk Island Legislative Assembly Discussion Paper on Goods and Services Tax. May 1997.
69. J.A. Mathew, *A Guide to Government House Norfolk Island*, July 1988.
70. Merval Hoare, *Norfolk Island, A History through Illustration, 1774-1974*, Australian Government Publishing Service, Canberra, 1979.
71. Supporting Documents attached to Submission NI97/OTH/16 from Norfolk Island Rescue Squad Incorporated. May 1997.
72. Letter to R. Robinson from Foreign and Commonwealth Office, London, 14 June 1996
73. Number not used.
74. Number not used.
75. Administration of Norfolk Island, *Employment Act Levy Return Summary, 1/7/95 – 30/6/96*.
76. Administration of Norfolk Island *Comparison of NSW Schools with the Norfolk Island School*. D. E. Buffett, 14 July 1997.
77. Number not used.
78. Number not used.
79. Additional Information from the Territories Office, Department of the Environment, Sport and Territories, 18 July 1997.
80. Number not used.
81. Document titled 'The Extent of Internal Self-Government', the Territories Office, Department of the Environment, Sport and Territories, 21 July 1997.

82. Australian Journal of Public Administration, Vol.53, No.1, 'Using All the Talents of a Legislature in Governing – A Conversation with R. Vibert OBE', March 1994.
83. J. Bulbeck, Norfolk Island, Australia and the UN – Vol.1, A Report to the U.N.A.A. Federal Executive, February 1978.
84. Norfolk Island 4th Legislative Assembly Hansard, Wednesday, 3 May 1989.
85. Norfolk Island Administration – Vehicles and Plant as at 2/2/96.
86. Norfolk Island Explanatory Memorandum, Administrative Review Tribunal Bill 1996, P. White, 2 & 3 April 1996.
87. Norfolk Island Police Driving Tests. Sgt. M. Colbran, 8 May 1997.
88. Commonwealth Attorney-General's Department, information relating to the Norfolk Island Commonwealth Grants Commission Inquiry, 2 May 1997.
89. Aspects of the Office of the Administrator of Norfolk Island. Office of the Administrator, May 1997.
90. D. Jorgensen, Banyan Park Playcentre Committee, Income and Expenditure Statement for year ending December 1996, 9 May 1997.
91. Norfolk Island 4th Legislative Assembly Hansard, Wednesday 27 December 1988.
92. Letter from L. M. Blacklow, Department of Social Security, to A. Kerr Administrator Norfolk Island, 13 December 1996.
93. 'A Cost Benefit Study of National Parks on Kangaroo Island South Australia' by J. A. Lothian in Conservation and the Economy Conference 1984, pp.113-124
94. Administration of Norfolk Island, Information Requested, I.F. Buffett, 17 July 1997.
95. Administration of Norfolk Island, Additional Information Requested, I.F. Buffett, 17 July 1997.
96. Pamphlets 'Customs Charges on Imports by Passengers' and 'Private Importations' New Zealand Customs. January 1994.