

From: Secretary@CGC
Sent: Friday, 29 September 2017 1:58 PM
To: 'shane.wright@wanews.com.au'
Subject: FW: Freedom of Information request [SEC=UNCLASSIFIED]

Dear Mr Wright

FOI request of 30 August 2017

I refer to your request for access to 'agendas, submissions and minutes of meetings of the Commonwealth Grants Commission between 1 January 2015 and 1 July 2017', and your subsequent clarification that, in referring to submissions, you seek access to 'documents/submissions generated by the grants commission in support of agenda items'.

Accordingly, I have treated your request as seeking access to three types of documents related to Commission meetings held between 1 January 2015 and 1 July 2017, namely:

1. Agendas of Commission meetings
2. Minutes of Commission meetings, and
3. Agenda papers prepared by Commission staff for Commission meetings.

In partial response to your request, please find enclosed copies of all documents of the first two types identified above (that is, the agendas for, and minutes of, Commission meetings during the relevant dates).

As well as releasing these documents to you, we shall also make these documents publicly available (as required under section 11C of the Freedom of Information Act 1982) by putting them on our website today.

In relation to the third type of document, we have identified 119 agenda papers for Commission meetings during the relevant dates. Given the number of these documents and the length of many of them, processing your request for access to them is likely to involve a considerable effort in staff time. Accordingly, I wonder whether you would narrow your request: the agendas for Commission meetings list all agenda papers (cited with the prefix AP and then the relevant year), so you could narrow your request if you wish by identifying specific agenda papers.

I will await your response on this aspect of your request before proceeding further.

FOI Coordinator

Commonwealth Grants Commission

Telephone 0262298825

From: Secretary@CGC
Sent: Thursday, 31 August 2017 3:18 PM
To: 'shane.wright@wanews.com.au'
Subject: RE: Freedom of Information request [SEC=UNCLASSIFIED]

Dear Mr Wright

FOI request to Treasury dated 30 August 2017

As you may have already been advised by Treasury, your request has been transferred to the Commission to handle.

You request 'agendas, submissions and minutes of meetings of the Commonwealth Grants Commission between 1 January 2015 and 1 July 2017'. While we can readily identify documents falling within your request that comprise agendas and minutes for Commission meetings during that period, we are not clear what you mean by 'submissions'. To assist us in determining the scope of your request and what documents we hold which might fall within it, I would be grateful if you could clarify what documents you seek access to when you refer to 'submissions'.

- For example, do you mean any documents provided to the Commission by external stakeholders (for example, members of the public, State government agencies)?
- If you mean submissions from State government agencies provided to the Commission in response to Commission calls to comment on specific issues or terms of reference, the general approach of the Commission is to provide public access to such documents via the Commission's website as soon as practicable (subject to the need for the Commission to respect any in-confidence sensitivities of the document originator).
- If this is the class of documents that you refer to as 'submissions', I suggest you check our website, in the first instance, to see what is already publicly available. The website is at <https://www.cgc.gov.au/> — you would need to look under the Inquiries tab (in the header), where submissions are stored under the year of inquiry.

If this is not what you are seeking, could you please provide some clarification of your request to help us respond appropriately.

Yours sincerely

FOI Coordinator

***Commonwealth Grants Commission
Telephone 0262298800***

From: FOI [<mailto:FOI@TREASURY.GOV.AU>]

Sent: Wednesday, 30 August 2017 10:13 AM

To: FOI

Subject: Freedom of Information request [SEC=UNCLASSIFIED]

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Documents sought after

Agendas, submissions and minutes of meetings of the Commonwealth Grants Commission commissioners between 1 January 2015 and 1 July 2017.